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- WEST CREEK
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- COMMONWEALTH EXTENDED CARE
1800 GLENSIDE DRIVE, SUITE 103
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- BUSINESS OFFICE
1800 GLENSIDE DRIVE, SUITE 105
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June 25, 2021

Dear Patient,

It is with deep gratitude to you that I am announcing my retirement on October 8, 2021. You have all provided such meaningful relationships in my 26 years of patient care at Commonwealth Primary Care. I have so enjoyed being a partner in and walking with you in supporting your health care. I am looking forward to spending more time with family and friends and seeing what opportunities may arise.

Obviously, you will soon have to choose another primary care physician. Fortunately, Commonwealth Primary Care (CPC) has many quality physicians in whom I have complete confidence. CPC would like to assist you in making this transition as smoothly as possible. For information and a complete listing of all our Physicians, Physician Assistants and Nurse Practitioners, as well as our multiple locations, please visit our website at www.cpcva.com. While many of the providers in CPC are accepting patients and would be pleased to provide your medical care, the following providers are readily available:

Lauren Carter, MD – starting soon at our Ridgefield location
Paige Rackliffe, MD - located at our Glen Forest location

To make an appointment with another CPC provider, please call the appointment line at our Ridgefield office at (804) 741-7141 so that my staff may help you transition your care to a provider and location of your choosing.

If you wish to transfer your care to a physician within CPC, your electronic medical records are readily available to your new provider. No further action is required at this time. You may simply make an appointment with that physician when necessary. If you wish to transfer your care to a physician who is not part of CPC, your medical records will be transferred to the new provider after you have completed and signed a *Medical Records Release Form*. The form can be obtained at any CPC physician office, or it can be printed from the CPC website at www.cpcva.com and returned to the CPC Ridgefield office.

If you have any questions, or need further assistance with this change, please call the Commonwealth Primary Care, Ridgefield office at (804) 741-7141. Thank you again for allowing CPC to be your primary care provider.

Sincerely,

Laura J. Hunter, DO